

PHYSIOTHERAPISTS REGISTRATION BOARD OF TASMANIA

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2006

1. ESTABLISHMENT OF THE BOARD

The Physiotherapists' Registration Board of Tasmania is established under the provisions of the Physiotherapists' Registration Act 1999 to exercise the powers, authorities, duties and functions imposed by the Act.

2. BOARD ROLE AND FUNCTION

Section 9 of the Physiotherapists Registration Act 1999 lists the objectives of the Board as being:

- a. ensure that the services that physiotherapists provide to the public are of the highest possible standard; and
- b. ensure that physiotherapists practise according to the highest professional standard; and
- c. guard against unsafe, incompetent and unethical practices by physiotherapists.

Section 6 of the Physiotherapists Registration Act 1999 states that the Board has the following functions:

- a. to administer the scheme of registration under Part 3;
- b. to monitor the standard and provision of the services that physiotherapists provide in this State;
- c. to investigate complaints and, as necessary, undertake disciplinary action against physiotherapists;
- d. to prosecute offences against this Act;
- e. to monitor standards of education and training in physiotherapy;
- f. to advise the Minister on matters relating to this Act;
- g. such other functions as are imposed on the Board by this or any other Act or as may be prescribed.

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3. BOARD MEMBERSHIP IN 2006

Membership of the Board is prescribed under Section 6(1) of the Act. Three members are registered physiotherapists nominated by the Minister from a list of names provided by such bodies representing the professional interests of physiotherapists as the Minister determines; and two members, who are not physiotherapists, nominated by the Minister.

During 2006 the terms of Ms J Drew and Mrs M Murray expired. They were replaced on the Board by Ms Simone Bingham (lawyer) and Ms Margaret Archer (physiotherapist). Mrs J Millner was reappointed for a second term. The Board expressed its strong appreciation for the contributions of Ms Drew and Mrs Murray during their terms on the Board.

Mr P Shinkfield was appointed Chair of the Board by the Minister.

The members of the Board at the date of this report are as follows:

Mr Paul Shinkfield (Chair), physiotherapist
Mrs Margaret Archer, physiotherapist
Ms Simone Bingham, consumer representative
Ms Janet Millner, physiotherapist
Mr Malcolm Upston, consumer representative

4. MEETINGS

Meetings have been convened when required and attendance by the Board is as follows:

M Archer	3	(eligible to attend 4)
S Bingham	4	(4)
J Drew	2	(2)
J Millner	4	(4)
M. Murray	2	(2)
P Shinkfield	6	(6)
M Upston	6	(6)

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5. ADMINISTRATION

The Registrar of the Board is Mr G Luckman.

5.1 Contact Details:

Business : Level 2, 24 Murray Street
HOBART TAS 7000
Postal : GPO Box 792
Hobart 7001
Telephone: (03) 6224 9331
Facsimile: (03) 6224 9700
E-mail: physio@regboardstas.com
Website: www.physioboard.tas.gov.au

5.2 Fees of the Board:

The sitting fees of members of the Board are as follows:

Chairman: \$412.50 per quarter
Board Members: \$312.50 per quarter

6. REPRESENTATION ON NATIONAL BODIES

Australian Council of Physiotherapy Regulating Authorities Limited (ACOPRA) has been the national administrative authority for the profession. During 2006 ACOPRA changed its name to the Australian Physiotherapy Council (APC).

The APC has retained responsibility for:

- Maintaining and developing the level of competency for the profession in Australia.
- Accrediting training institutions
- Monitoring the assessment of graduates from the accredited institutes and;
- Assessing the competency levels of overseas applicants wishing to register in Australia.

The Board is represented on the APC by the Chair Mr P Shinkfield.

During 2006 the APC launched a revised edition of The Australian Standards for Physiotherapy. The standards are intended to provide the profession with a benchmark for the knowledge skills and attributes of a safe and effective entry level physiotherapist.

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7. REGISTRATION

7.1 Registrations:

The Board maintained a register of physiotherapists as required by the Act.

The register reported the following movements in registered physiotherapists for the year:

	<u>31 Dec 2005</u>	<u>31 Dec 2006</u>
Registered Physiotherapists	334	357
New Applications:		
- Registered Physiotherapists	63	68
Restoration of Registration:		
- Registered Physiotherapists	5	6
Deletions:		
- Registered Physiotherapists	55	51

7.2 Registration Policy:

It is the policy of the Board to register applicants who are of good character and are:

- (a) qualified in a physiotherapy course from Australian education institution that is fully accredited by the Australian Physiotherapy Council (APC) or, are
- (b) overseas qualified physiotherapists who have passed the examination process in Australia conducted by the APC or are
- (c) mutually accepted as having the required skills to practise physiotherapy in Tasmania by way of the applicant being currently registered in another State or Territory of Australia or registered to practise in New Zealand or are
- (d) given temporary, restricted registration by being an overseas qualified physiotherapist that has obtained a Department of Immigration working visa to enable the applicant to work in Australia for a restricted period and whose qualifications and experience meet requirements agreed to by the APC as being suitable for supervised practice.

7.3 Fees:

As at 31 December 2006 the fee structure was as follows:

Application Fee	\$150.00
Full Registration Fee	\$150.00
Restoration Fee	\$50.00
Late Fee	\$50.00

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8. REVIEW OF ACTIVITIES AND OPERATIONS IN 2006

The Board was pleased to see the launch of the revised Australian Physiotherapy Competency Standards in March 2006. The revised standards will be used by the Board to ensure that physiotherapy services provided in Tasmania are of an appropriate standard.

During 2006 the Board developed a policy statement "Professional boundaries and Sexual Misconduct: A Guide for Physiotherapists and the Public" This statement has been prepared to provide guidance to physiotherapists and to inform the public of the expected standard of conduct in situations involving a potential breach of a professional boundary or actual sexual misconduct by a physiotherapist. A copy of the statement was distributed to all physiotherapists registered in Tasmania. The statement can be obtained by writing to the Board or from the Board website www.physioboard.tas.gov.au.

A system of restricted temporary registration for some overseas qualified physiotherapists was established by the Board in co-operation with the Australian Council of Physiotherapy Registering Authorities in 2004. During 2006, temporary registration of overseas qualified physiotherapists has continued to assist in relieving shortages of physiotherapists in Tasmania, particularly in public hospitals.

The Board is required by the *Physiotherapists Registration Act 1999* to investigate all complaints received. In some situations, it is not possible for the Board to recover all or any of the costs of the investigation at its conclusion. The Board remains concerned that it must build adequate reserves to allow it to carry out full and effective investigations as and when required and if necessary, to allow it to be adequately represented at appeal hearings before the Supreme Court.

Complaints

The Board received one complaint during 2006. Following consideration by a Disciplinary Committee, the Board determined that the matter was not capable of being substantiated.

Freedom of Information

There were no requests for information under the *Freedom of Information Act 1996* during 2006.

Public Interest Disclosures

People entitled under the *Public Interest Disclosures Act 2002* to apply to the Physiotherapists Registration Board of Tasmania may access copies of its current procedures by applying to the Registrar. No requests were received during 2006.

Privacy Policy

In accordance with the *Personal Information Protection Act 2005*, the Board has established a Privacy Policy.

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Copies of the Privacy Policy can be accessed from the Board website www.physioboard.tas.gov.au or by writing to the Board.

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INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2006

	31 December 2006 \$	31 December 2005 \$
<u>REVENUE</u>		
Application Fees	8,175	9,450
Annual Registration Fees	52,050	48,300
Other Fees	2,580	1,756
Other Income	883	766
Interest	432	236
TOTAL REVENUE	64,120	60,508
<u>LESS: EXPENDITURE</u>		
ACOPRA Capitalisation Fees	1,179	1,165
Audit Fees	875	850
Bank Charges	232	308
Complaint Resolution	4,510	2,328
Miscellaneous Expenses	261	0
Registrars Remuneration	22,658	21,934
Sitting Fees	6,650	6,650
Stationery & Postage	1,317	1,434
Telephone & Facsimile	1,529	1,572
Travelling & Meeting Expenses	1,503	1,914
Web/Internet	388	370
TOTAL EXPENDITURE	41,102	38,525
SURPLUS	23,018	21,983

The Income Statement is to be read in conjunction
with the notes to and forming part of the financial statements
set out on pages 10 to 12.



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BALANCE SHEET
AS AT 31 DECEMBER 2006

	31 December 2006 \$	31 December 2005 \$
<u>BOARD FUNDS</u>		
Funds carried forward from previous year	17,392	(4,591)
Net Surplus for the year	23,018	21,983
TOTAL BOARD FUNDS	40,410	17,392
REPRESENTED BY:		
<u>CURRENT ASSETS</u>		
Deposit – Commonwealth Bank	51,288	49,431
Cash on Hand	0	300
GST Recoverable	1,134	836
Interest Receivable	51	0
	<u>52,473</u>	<u>50,567</u>
<u>CURRENT LIABILITIES</u>		
Sundry Creditors	4,413	1,660
Registration Fees Paid in Advance	7,650	31,515
	<u>12,063</u>	<u>33,175</u>
NET ASSETS	40,410	17,392

The Balance Sheet is to be read in conjunction
with the notes to and forming part of the financial statements
set out on pages 10 to 12.



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STATEMENT OF CASH FLOWS
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2006

	31 December 2006	31 December 2005
<u>Note</u>	<u>\$</u>	<u>\$</u>
<u>Cashflow from Operating Activities:</u>		
Cash receipts in the course of operations	42,932	68,176
Interest received	381	236
Cash payments in the course of operations	(41,756)	(60,091)
Net Cash Provided by Operating Activities	2(b) <u>1,557</u>	<u>8,321</u>
Net Increase in Cash Held	1,557	8,321
Cash at the Beginning of the Financial Year	<u>49,731</u>	<u>41,410</u>
Cash at the End of the Financial Year	2(a) <u>51,288</u>	<u>49,731</u>

The Statement of Cash Flows is to be read in conjunction
with the notes to and forming part of the financial statements
set out on pages 10 to 12.



PHYSIOTHERAPISTS REGISTRATION BOARD OF TASMANIA

**NOTES TO AND FORMING PART OF THE STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2006**

NOTE 1 – STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of preparation

The Physiotherapists Registration Board of Tasmania is a body corporate established under the Physiotherapists Registration Act 1999 and is not a reporting entity. The financial report of the Board has been drawn up as a special purpose financial report for distribution to the members and the purpose of fulfilling the requirements of the Physiotherapists' Registration Act 1999.

The financial report has been prepared on the accrual basis of accounting as defined in AASB 108, *Accounting Policies*, using the historical cost convention and going concern assumption. Except where stated, they do not take into account changing money values or current valuations of non-current assets. The accounting policies have been consistently applied and, except where there is a change in accounting policy, are consistent with those of the previous year.

The financial report has been prepared in accordance with the Physiotherapists' Registration Act 1999, the recognition and measurement aspects of all applicable Accounting Standards and other mandatory professional reporting requirements, with the exception of:

- AASB 101 Presentation of financial Statements;
- AASB 132 Financial Instruments: Disclosure and Presentation

b) Revenue recognition

Revenues are recognised at fair value of consideration received, net of the amount of goods and services tax (GST).

Registration fees

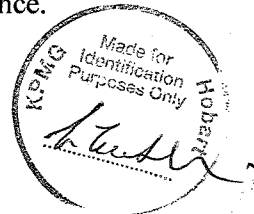
Registration fees are recognised in the year to which they relate. Registration fees received for future years are recorded as a liability – Revenue received in advance.

Application fees

Application fees are recognised as revenue in the year to which they relate.

Interest income

Interest income is recognised as it accrues, using the effective interest method.



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c) **Expense recognition**

Expenses are recognised at fair value of consideration paid, net of the amount of goods and services tax (GST).

d) **Goods and services tax**

The entity is registered for GST. In accordance with Division 81 A New Tax System (Goods and Services Tax) Act 1999, the entity is not required to charge and collect goods and services tax (GST) in respect to application and registration fees. All other revenue, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Where applicable, receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

e) **Taxation**

The Physiotherapists Registration Board of Tasmania is an income exempt organisation pursuant to the Income Tax Assessment Act 1936 and is not liable to pay income tax.

f) **Cash**

Cash is carried at face value of the amounts deposited or drawn. The carrying amount approximates net fair value. Interest revenue is accrued at the market rate and receivable monthly.

g) **Trade creditors**

Trade creditors are recognised for amounts to be paid in the future for goods or services received, whether or not billed to the Board.



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NOTE 2 – CASHFLOW INFORMATION

	31 December 2006	31 December 2005
	<u>\$</u>	<u>\$</u>
(a) Reconciliation of cash		
Cash on Hand	0	300
Cash at Bank	51,288	49,431
	<u>51,288</u>	<u>49,731</u>
(b) Reconciliation of net cash provided by operating activities for the ending 31 December 2006		
Surplus for the year	23,018	21,983
Change in Assets and Liabilities		
Increase/(Decrease) in creditors	2,753	(18,502)
Increase/(Decrease) in Registrations in Advance	(23,865)	2,994
(Increase)/Decrease in Interest Receivable	(51)	0
(Increase)/Decrease in GST Recoverable	(298)	1,846
	<u>1,557</u>	<u>8,321</u>



BOARD'S DECLARATION

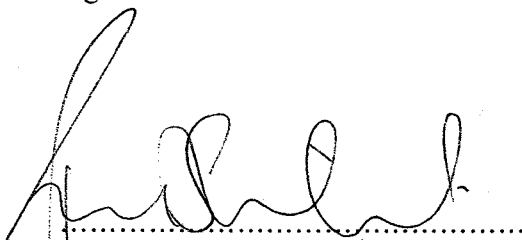
FOR THE YEAR ENDED 31 DECEMBER 2006

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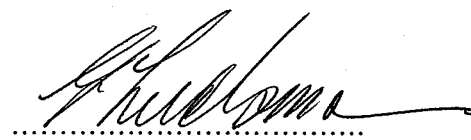
1. In the opinion of the Physiotherapists Registration Board of Tasmania:
 - (a) the Registration Board is not a reporting entity
 - (b) the financial statements and notes, set out on pages 1 to 12 are in accordance with the Financial Management and Audit Act 1990, and:
 - (i) present fairly the financial position of the Board as at 31 December 2006 and of its performance, as represented by the results of its operations and its cash flows for the financial period on that date in accordance with the basis of accounting described in Note 1; and
 - (ii) comply with Accounting Standards to the extent described in Note 1

2. In respect of the year ended 31 December 2006 the Board has;
 - (a) kept such accounting records as correctly record and explain its transactions and financial position; and
 - (b) kept its accounting records so that the financial statements of the Board can be conveniently and properly audited or reviewed in accordance with the Financial Management and Audit Act 1990.

Signed on behalf of the Board



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PAUL SHINKFIELD
Chairman



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GREG LUCKMAN
Registrar